



quint-essenz

Quality development in health promotion and prevention

Instruction

Assessment

Version 3.1 (20-06-2011)

Hubert Studer & Günter Ackermann



Gesundheitsförderung Schweiz
Promotion Santé Suisse
Promozione Salute Svizzera
Health Promotion Switzerland

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Entry page [My domain](#) [Quality system](#) [Projects](#) [Community](#) [Products/Services](#) [Help](#) [Search](#)

[Report \(selected projects\)](#) [Create new project](#)

My domain

My projects

Manage selection

Cancel filter

Tags

All | No filtering

- Aktuell 4
- B 4
- C 4
- CAS 08 4
- D 3
- Erfurt 08 0
- MPH08 16
- client 0
- qe-team 0
- Bewegung 0
- support 0
- qe 2
- youth 0
- E 0
- quality 0
- aktiv 0
- Zürich 0
- Standard 0
- G 0
- Materialien 0
- Q 0
- A 1

Roles

All | No filtering

- Guest 40
- Member 162
- Owner 6
- Administrator 1

List

Name (Owner)	My role
<input checked="" type="checkbox"/> Evaluation "Gsuund und Zwäg i de Schuel" (Me)	Owner
<input checked="" type="checkbox"/> Evaluation Znüni-Box (Me)	Owner
<input checked="" type="checkbox"/> Gesundheitsförderung im Betrieb (Me)	Owner
<input checked="" type="checkbox"/> Gesundheitsförderung in der Schule (Me)	Owner
<input checked="" type="checkbox"/> Promotion de la santé à l'école (Me)	Owner
<input checked="" type="checkbox"/> Tabak ist Gift (Me)	Owner

First step: choose the project that you want to assess from your list of projects.

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Entry page My domain Quality system Projects Community Products/Services Help Search ★ ⓘ 🔍

Publish project Report Create new project

My domain :: My projects

GF Schule

Tags: Aktuell | State (Project): private

Project Members Organizations Descriptions **Assessments** Project diary Tasks Documents Links

Basic information ✎

Project name Gesundheitsförderung in der Schule
 Project shortcut GF Schule
 Description
 Internet address
 Start 10/01/2008
 End 09/30/2011
 Country Switzerland
 Costs 25000
 Currency CHF
 Picture for list view
 Logo

Key words ✎

Summary (won't be displayed in public profile) ✎

Notes (won't be displayed in public profile) ✎

Preferences (Reports) ✎

You are now on the page with the meta data of your previously selected project. Click on "Assessments" in order to get to the list with the project's assessments.

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Entry page My domain Quality system Projects Community Products/Services Help Search ★ ⓘ 🔍

New assessment

My domain :: My projects

Gesundheitsförderung in der Schule

State (Project): private

Project Members Organizations Descriptions **Assessments** Project diary Tasks Documents Links

List

Name (Version)	Profile
➔ [No assessments]	

In this sample project, no assessments are available yet. Now click on "New assessment".

Manage selection + -

Cancel filter

Tags



All | No filtering

- AX 0
- Aktuell 0
- B 0
- C 0
- CAS 08 0
- D 0
- Erfurt 08 0
- MPH08 0
- client 0
- qe-team 0
- Bewegung 0
- support 0
- qe 0
- youth 0
- xxxxx 0
- x2 0
- E 0
- quality 0
- aktiv 0
- Zürich 0
- Standard 0
- G 0
- Materialien 0
- Q 0
- A 0

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New assessment


Project Members Organizations Descriptions **Assessments** Project diary Tasks Documents Links

Basic information  

Fields marked with an '*' must be completed

Template

Category* 

Template* 

Meta data

Assessment name*

Abbreviation of assessment * (2-30 Characters)

Version

Authors

Date



Notes

The first step for each assessment is the entering of the "Basic information", in just the same way as there are "Basic information" for each project (e.g. project name, project start date, project end date).

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New assessment


Project Members Organizations Descriptions **Assessments** Project diary Tasks Documents Links

Basic information  

Fields marked with an '*' must be completed

Template

Category* 

Template* 

Meta data

Assessment name*

Abbreviation of assessment * (2-30 Characters)

First, go to "Category" and then choose a template from the drop-down menu:

- **Standard templates:** quality criteria list of quint-essenz
- **Miscellaneous templates:** e.g. european quality criteria list (EQUIHP)

Depending on the selected category, the second drop-down menu will then provide a choice of available assessment templates.

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Entry page My domain Quality system Projects Community Products/Services Help Search

Set status to complete Report

My domain :: My projects :: GF Schule

Bewertung der Skizze

Tags: [None] | State: pending

Project Members Organizations Descriptions **Assessments** Project diary Tasks Documents Links

Basic information

Assessment name Bewertung der Skizze
Abbreviation of assessment Bewertung der Skizze

Rights of members

Name	Read?	Edit?	Delete?
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

1 Health Promotion
1 Health equity
2 Empowerment
3 Setting
4 Participation

2 Assessment
1 Need (normative)
2 Needs (felt/expressed)
3 Embedding
4 Contextual conditions
5 Lessons learnt

3 Project planning
1 Definition of objectives
2 Procedures
3 Milestones
4 Resources

4 Project organization
1 Project structure
2 Qualifications
3 Networking

5 Project management
1 Controlling
2 Evaluation
3 Documentation
4 Communication
5 Motivation

6 Effects
1 Goal attainment
2 Sustainability
3 Diffusion of results

Here, the entire list can be opened (+) and closed (-).

By clicking on the heading of any section, the section and all its criteria can be opened and closed.

Traffic light system: At first, all section headings and criteria appear gray because all the fields are still empty.

This is the list with all the relevant criteria (depending on selected profile). You can work through it in any order and enter the appropriate assessment.

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Entry page My domain Quality system Projects Community Products/Services Help Search

Set status to complete Report

My domain :: My projects :: GF Schule

Bewertung der Skizze

Notes

Rights of members

Name	Read?	Edit?	Delete?
Günter Ackermann - Profile Send message	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Line Aubert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hubert Studer - Profile	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

1 Health Promotion
1 Health equity
2 Empowerment
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4 Participation

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6 Effects
1 Goal attainment
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When starting a new assessment the following user rights are given automatically to the previously registered other actors in the project:

- **Owners & administrators:** read and delete
- **Members:** read
- **Guests:** no rights

Check the rights of all actors and change them if needed.

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My domain :: My projects :: GF Schule
Bewertung der Skizze

State (Criterion): relevant

- 1 Health Promotion
 - 1 Health equity
 - 2 Empowerment
 - 3 Setting
 - 4 Participation
- 2 Assessment
 - 1 Need (normative)
 - 2 Needs (felt/expressed)
 - 3 Embedding
 - 4 Contextual conditions
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- 3 Project planning
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 - 3 Documentation
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 - 5 Motivation
- 6 Effects
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 - 2 Sustainability
 - 3 Diffusion of results

Project Members Organizations Descriptions **Assessments** Project diary Tasks Documents Links

Assessment ✎

Criterion -- - + ++

The need for the project has been demonstrated.

Indicators

	GP	DP	IM	CO	--	-	+	++
The specialist literature on the subject and other possible sources have been researched in order to justify the project.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The need for the planned changes is substantiated and documented (theoretically/empirically).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Reflection ✎

Here, you see the selected criterion with the indicators. The ticks correspond to the project phase when they are relevant:

GP: General planning
DP: Detailed planning
IM: Implementation
CO: Conclusion

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My domain :: My projects :: GF Schule
Bewertung der Skizze

State (Criterion): relevant

- 1 Health Promotion
 - 1 Health equity
 - 2 Empowerment
 - 3 Setting
 - 4 Participation
- 2 Assessment
 - 1 Need (normative)
 - 2 Needs (felt/expressed)
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 - 4 Contextual conditions
 - 5 Lessons learnt
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Project Members Organizations Descriptions **Assessments** Project diary Tasks Documents Links

Assessment ✎

Edit

Criterion -- - + ++

The need for the project has been demonstrated.

Indicators

	GP	DP	IM	CO	--	-	+	++
The specialist literature on the subject and other possible sources have been researched in order to justify the project.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
The need for the planned changes is substantiated and documented (theoretically/empirically).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Reflection ✎

After careful thought enter your assessment separately for each indicator and then for the criterion as a whole. Do not forget to save your entries!

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Project Members Organizations Descriptions **Assessments** Project diary Tasks Documents Links

- 1 Health Promotion
 - 1 Health equity
 - 2 Empowerment
 - 3 Setting
 - 4 Participation
- 2 **Assessment**
 - 1 **Need (normative)**
 - 2 Needs (felt/expressed)
 - 3 Embedding
 - 4 Contextual conditions
 - 5 Lessons learnt
- 3 Project planning
 - 1 Definition of objectives
 - 2 Procedures
 - 3 Milestones
 - 4 Resources
- 4 Project organization
 - 1 Project structure
 - 2 Qualifications
 - 3 Networking
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Indicators

	GP	DP	IM	CO	--	-	+	++
The specialist literature on the subject and other possible sources have been researched in order to justify the project.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
The need for the planned changes is substantiated and documented (theoretically/empirically).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Reflection

Strengths

Potentials for improvements

Quality goals and measures

Click here for making an entry.

Here, you can describe strengths and potential for improvement for the criterion that you are assessing. If needed, objectives regarding quality and measures to be taken can also be formulated here.

Project Members Organizations Descriptions **Assessments** Project diary Tasks Documents Links

Assessment

	GP	DP	IM	CO	--	-	+	++
The specialist literature on the subject and other possible sources have been researched in order to justify the project.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The need for the planned changes is substantiated and documented (theoretically/empirically).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Reflection

Strengths

Es gibt zahlreiche Untersuchungen, die ...

Potentials for improvements

Save!!!

You must save your entries before going to the next criterion!

Entry page **My domain** Quality system Projects Community Products/Services Help Search

My domain :: My projects :: GF Schule

Bewertung der Skizze State (Criterion): relevant

Project Members Organizations Descriptions **Assessments** Project diary Tasks Documents Links

Assessment

Criterion The need for the project has been demonstrated. -- - + ++

Indicators The specialist literature on the subject sources have been researched in or project. The need for the planned changes is substantiated and documented (theoretically/empirically).

Reflection

Strengths
Es gibt zahlreiche Untersuchungen, die ...

Potentials for improvements
Quality goals and measures

1 Health Promotion

- 1 Health equity
- 2 Empowerment
- 3 Setting
- 4 Participation

2 Assessment

- 1 Need (normative)**
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Report

If you want to print a report, you first click on "Report".

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Entry page **My domain** Quality system Projects Community Products/Services Help Search

My projects :: GF Schule :: Bewertung der Skizze

Report

Project Members Organizations Descriptions **Assessments** Project diary Tasks Documents Links

Report options

Project data

- Basic information
- Contact
- Summary
- Responsible organizations

Create report **Create the report**

You can choose if your report should include the project data or not.

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Bewertung der Skizze – Gesundheitsförderung in der Schule

Project data

Basic information

Name	Gesundheitsförderung in der Schule
Shortcut	GF Schule
Start	10/01/2008
End	09/30/2011
Costs	25000 CHF
Country	Switzerland

A report based on your entered data will automatically be generated and will appear in a new browser window or browser tab.

1. Principles of health promotion

- 1.1 Health equity
- 1.2 Resource-orientation and empowerment
- 1.3 Setting-based interventions
- 1.4 Participation of principal actors in the settings⁴)

If you continue or change your assessment later on and then generate a new report, it will of course be an updated version integrating all the latest changes.

2. Assessment

	n.r.	--	-	+	++
2.1 Demonstration of the need for the project					
2.2 Needs of stakeholders and target groups					
2.3 Embedding of the project in more comprehensive strategies					